

PER/ZIP4 Now Includes PER/SLK A Suite^{Link}™ Interface

PER/SLK is a Suite^{Link} interface that utilizes the United States Postal Service's Suite^{Link} data and technology.

According to USPS estimates, nearly 1.8 billion mailpieces are sent to business addresses in large buildings without the correct suite number. Getting these mailpieces delivered depends entirely on the carrier's personal knowledge. But the carrier might not always know where the mail should be delivered and the mailpiece can end up as undeliverable-as-addressed (UAA).

Suite^{Link} is designed to help fix these incomplete or inaccurate business addresses by matching to the business name and providing the correct suite number. This allows the mailpiece to be correctly and completely addressed to a valid delivery point and avoid becoming possible UAA mail. With Suite^{Link}, mailers experience more efficient processing and delivery of their business-addressed mail.

Suite^{Link} has such a positive impact on UAA mail that address-matching software manufacturers have been notified that Suite^{Link} will be a required component of the CASS Cycle M certification process for all CASS Certified software products effective August 2009. In addition, it is likely that Cycle N mailers will be required to use the Suite^{Link} component in their CASS Certified software beginning August 2010. **PER/SLK** is already certified by the USPS for use with PER/ZIP4 during the current CASS Cycle (Cycle L).

Installation and use of **PER/SLK** is optional.

Starting in January 2009, the latest **PER/SLK** update will be included with every **PER/ZIP4** update.

To install **PER/SLK** simply follow the instructions on the back of this page. **PER/SLK** automatically uses your **PER/ZIP4** password. You will not be prompted to enter a **PER/SLK** specific password.

PER/SLK requires approximately 658MB of disk space.

Important: The installed **PER/ZIP4** and **PER/SLK** Version numbers must match. To accommodate this requirement, if you intend to use **PER/SLK** we strongly advise that you load the corresponding **PER/SLK** update immediately following the installation of each **PER/ZIP4** update.

PER/SLK Installation & Use

PER/SLK Installation

- ❖ The PER/ZIP4 system (and PER/SORT, if installed) must not be in use.
- ❖ Sign off and sign on again to insure a "clean session".
- ❖ You must be signed on with *ALLOBJ and *SECADM authority.
- ❖ Please be sure that QTEMP is in your library list
- ❖ Load the PER/SLK CD-ROM
- ❖ The installation involves only one command; type:
 lodrun dev(device name) and then press ENTER.
- ❖ Upon completion of the PER/SLK installation, a message will be sent to the security officer's message queue indicating that the job completed normally. PER/SLK is then ready for use.

Using PER/SLK with the PER/ZIP4 Batch Interface

When PER/SLK is installed you may see new informational messages (SLK) on the PER/ZIP4 Coding Report. This message will appear for each address that is SuiteLink updated. You will also see the new PER/ZIP4 SuiteLink Address Updates Report. This report shows exactly which addresses in your file were updated as a result of SuiteLink processing. Below is an example of the PER/ZIP4 SuiteLink Address Updates Report:

```
4:14 PM
PER/ZIP4 - POSTAL CODING
PZ4TESTLIB/TNMASTG/*FIRST/1 SUITE-LINK ADDRESS UPDATES 1/09/09 PAGE
---- KEY # ---- FIRM NAME ----- ADDRESS ----- LAST LINE -----
00000012 OLD CHAPMAN CORP 331 S MAIN ST WASHINGTON PA 15301-6367
NEW CHAPMAN CORP 331 S MAIN ST STE 8
00000131 OLD WIELAND DESIGNS 901 E MADISON ST GOSHEN IN 46528-3500
NEW WIELAND DESIGNS 901 E MADISON ST STE A
00000236 OLD BED BATH & BEYOND 650 LIBERTY AVE UNION NJ 07083-8135
NEW BED BATH & BEYOND 650 LIBERTY AVE STE 2
00000252 OLD NORTH STAR TRUCKING 837 APOLLO RD SAINT PAUL MN 55121-2386
NEW NORTH STAR TRUCKING 837 APOLLO RD STE C
00000280 OLD OCEAN BANK 780 NW 42ND AVE MIAMI FL 33126-5536
NEW OCEAN BANK 780 NW 42ND AVE STE 3
00000294 OLD SHOWTIME INC 1633 BROADWAY NEW YORK NY 10019-6708
NEW SHOWTIME INC 1633 BROADWAY FL 4
00000473 OLD CHIPPEWA COUNTY 711 N BRIDGE ST CHIPPEWA FALLS WI 54729-1876
NEW CHIPPEWA COUNTY 711 N BRIDGE ST STE 1
00000531 OLD FIRST FRANKLIN FINANCIAL CORP 2150 N 1ST ST SAN JOSE CA 95131-2045
NEW FIRST FRANKLIN FINANCIAL CORP 2150 N 1ST ST STE 100
00000639 OLD DIOCESE OF SOUTHERN OHIO 412 SYCAMORE ST CINCINNATI OH 45202-4195
NEW DIOCESE OF SOUTHERN OHIO 412 SYCAMORE ST FL 3
00000661 OLD METROPOLITAN OPERA ASSOCIATION 30 LINCOLN CENTER PLZ RM 629
NEW METROPOLITAN OPERA ASSOCIATION 30 LINCOLN CENTER PLZ FRNT 1 NEW YORK NY 10023-6980
```

Using PER/SLK with the PER/ZIP4 Interactive and Callable Program Interfaces

When PER/SLK is installed, the PER/ZIP4 interactive interface will automatically SuiteLink process all addresses entered. If SuiteLink processing results in an address being updated, the message *Secondary address information updated by SUITE-Link* will appear at the bottom of the screen.

When PER/SLK is installed, the PER/ZIP4 callable program interface will automatically SuiteLink process all addresses passed into the interface. If SuiteLink processing results in an address being updated, the updated address will be returned and the informational code "SLK" will appear in the error code (ECOD##) field. It is important to note that just like "ALT", "BNR" and "LLK", "SLK" is an informational code and not an error.

WorksRight Software, Inc. is a licensee of the United States Postal Service. The prices of software distributed by WorksRight Software, Inc. are neither established nor controlled by the United States Postal Service. The following trademarks are owned by the United States Postal Service®: ZIP, ZIP Code, DPV, RDI, CASS, CASS Certified, LACS^{Link}, Suite^{Link}, USPS, United States Postal Service, and Postal Service.